

Bridgeport City Council Meeting - January 18, 2017

COUNCIL

Present – Phil Lee, Jackie Hentges, Eric Schmidt, and Matthew Schuh; **Absent** – Sergio Orozco

STAFF

Present – Janet Conklin, Mayor; Stuart Dezellem, Public Works Superintendent; Judy Brown, Clerk/Treasurer

7:00 p.m. – Meeting Called to Order & Pledge of Allegiance

PUBLIC HEARING

Kryger Street Partial Vacation

Opened at 7:01 p.m.

Roger Erlandsen, Erlandsen Associates and Scott Sattler, Bridgeport School Superintendent presented partial street vacation of Kryger Street.

Stuart Dezellem, Public Superintendent gave history this being the last step in the Tacoma Street project land swap.

Closed 7:05 p.m.

Reopened 7:05 p.m.

Bridgeport Orchard Letter presented by Mayor, against vacation.

Dezellem requested to maintain an easement for all utilities to the City.

Closed 7:07 p.m.

PRESENTATIONS

Douglas County Sheriff Harvey Gjesdal, presented 2016 Year in Review.

PUBLIC COMMENTS

None

ACTION ITEMS

- **City Council Special Meeting Minutes for December 19, 2016**

Motion: Approve December 19th Special Meeting Minutes

Motion/Hentges, Second/Schuh; Discussion/None; Approved/4:0

- **EMS Write Offs for December, 2016**

Motion: Approve December 2016 EMS Write Offs in the amount of \$850.72

Motion/Schmidt, Second/Lee; Discussion/None; Approved/4:0

- **Ordinance 17-671, Amending the Two Reading Ordinance Process – 2nd Reading**

Motion: Approve Ordinance 17-671, Amending the Two Reading Ordinance Process

Motion/Schuh, Second/Lee; Discussion/None; Approved/4:0

- **Ordinance 17-672, Procedure for Billing Collection & Termination – 1st Reading**

Mayor Conklin presented Ordinance. Questions asked and answered.

- **Resolution 17-01, Surplus Equipment**

Motion: Approve Resolution 17-01, listing surplus equipment.

Motion/Schmidt, Second/Lee; Discussion; Failed/0:4

Motion: Approve Resolution 17-01, listing surplus equipment as amended to include sealed bids by February 21, 2017.

Motion/Schmidt, Second/Hentges; Discussion/None; Approved/4:0

DISCUSSION

- Okanogan County Transportation & Nutrition Support

Mayor presented request from OCT&N for support

Motion: Approve support of \$1,250 to Okanogan County Transportation & Nutrition for senior citizen transportation and nutrition program.

Motion/Lee, Second/Schmidt; Discussion/None; Approved/4:0

- NCW Economic Development District Support

Mayor presented North Central Washington Economic Development District Support member at \$312.50

Motion: Approve support membership of \$312.50 for the year of 2017

Motion/Schuh, Second/Lee; Discussion/None; Approved/4:0

STANDING CITY REPORTS

Public Works: Not snow plowing in current conditions, creating a slick condition for roads, may be able to plow tomorrow; Sewer project with USCAE meetings still moving forward slowly; Sidewalk project still moving forward with purchase of right-of-way.

Clerk/Treasurer: Updated accounting system with State Auditors' new issued BARs; Issued W-2s and 1099 Misc.; Filed quarterly reports for Federal Payroll Taxes, WA Dept of L & I, and Unemployment; Filed monthly report with the WA Dept of Revenue; Updated personnel and tax information in the Payroll computer system; Finished research and coordinated with attorney for Ord #17-672; Compiling information for Fee Resolution; Compiling information for Salary Schedule and Stipend Resolution; Reconciled BARs balance to various state and county amounts indicated for year-end; Reconciled expenditures for the year have been approved by council (auditor point of interest); Set various computer files up for the new year; Deputy Clerk is setting vault up for the new year files, and starting to address file retention needs and disposal of not needed items; Applied for education grants for the upcoming WMCA Annual Conference and Master Academy March 21-24, 2017; Issued monthly and quarterly financial reports; TBD – Contacted required state agencies, State Auditor, Treasurer, DOL, and AWC.

Mayor: Moving forward on Electric Car plug-in station; COG Grant for Bouska Square suggestion to take out Horse Shoe Pits; Close City hall 12:00 to 1:00 due to lack of coverage as of February 1st; Need letters to our representatives and legislatures for funding RCO; Brad Hawkins will give Mayor tour of Olympia and meet Legislators and Representatives.

COUNCIL COMMENTS

Lee – AWC meeting with Mayors in Olympia

Schuh – Go to Olympia and ask for funds for our RCO grant

VOUCHER APPROVAL

- Vouchers presented for approval

Motion: Approve: Payroll Vouchers 7743 – 7758 & 7763 – 7767 totaling \$16,954.02, and EFT disbursements, totaling \$5,596.26 with voided vouchers 7759 – 7762 dated 12/30/2016; Payroll Vouchers 7772 – 7779 totaling \$9,652.41, and EFT disbursements, totaling \$5,111.66 dated 1/17/2017; ACH's for the Month of January 2017 totaling \$5,684.19; December Claim Voucher 7742 for \$47.25; December

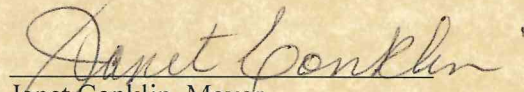
Open Period Vouchers 7768 & 7769 and 7780 – 7797 totaling \$21,858.05; and January Claim Vouchers 7770 – 7771, 7798 – 7824 totaling \$102,488.76.

Motion/Schuh, Second/Hentges; Discussion/None; Approved/4:0

ADJOURNMENT

Meeting adjourned by Mayor Conklin, at 8:05 p.m.

APPROVED:


Janet Conklin, Mayor

ATTESTED:


Judy Brown, Clerk/Treasurer