

Bridgeport City Council Regular Meeting – July 20, 2016

COUNCIL

Present – Sergio Orozco, Phil Lee, Eric Schmidt, and Jackie Hentges

Absent – Matthew Schuh

STAFF

Present – Janet Conklin, Mayor; Judy Brown, Clerk/Treasurer; Stuart Dezellem, Public Works Superintendent;

7:00 p.m. – Regular Meeting Called to Order and Pledge of Allegiance.

PUBLIC COMMENTS

Meredith Spencer – ATV usage in Douglas County and City streets

ACTION ITEMS

- **City Council Regular Meeting Minutes for June 15, 2016 and Special Meeting Minutes for June 29, 2016**

Motion: Approve June 15, 2016, City Council Regular Meeting Minutes and June 29, 2016 Special Meeting Minutes as presented.

Motion/Schmidt; Second/Orozco; Discussion/None; Approved/4:0

- **Ordinance 16-664, Amend City Comprehensive Plan – Second Reading**

Motion: Accept Ordinance 16-664 as presented.

Motion/Hentges; Second/Lee; Discussion/None; Approved/4:0

- **EMS Write-Offs**

Motion: Approve June 2016 EMS Write-offs for \$1,219.56.

Motion/Schmidt; Second/Lee; Discussion/None; Approved/4:0

- **Potem (Software-Cemetery)**

Mayor presented annual maintenance fee from Potem and asked not to pay and maintain. Would like to hire a part-time employee to implement a new cemetery program. Consensus; have staff go forward researching costs.

- **Cemetery Plotting**

Dezellem presented the option of using a City owned GPS to plot the new cemetery layout. Cost of GPS could be shared with Water/Sewer fund because of the use locating and recording those assets. Estimate of \$1000 expenditure. Consensus; have staff go forward with this project.

DISCUSSION

Complete Streets Grant

Dezellem presented Complete Streets Program by STIP. Fielded questions, will find more information to present in future meetings.

Council Computers/iPad

Mayor presented the options for updating current City owned iPads used by Council members. Council asked staff to research cost of different options.

ATV Usage with City Limits

Discussion. Discuss next meeting.

Dog Park

Dezellem presented fencing cost at \$3200 to encase Dog Park at the proposed Berryman Park site. Discussion. Consideration of putting site in an area closer to new RV Park. Staff asked to research other areas for this project and present at next meeting.

STANDING CITY REPORTS

Mayor:

State Audit Exit Meeting was very good, no findings only verbal suggestions; recent tragic car accident.

Public Works Superintendent:

City shop broken into, missing approximately \$5600 tools, repairs and modifications are being done; Marina Park project is on schedule for August 1st; Elizabeth Bisque memorial wood Sculpture mount ready; Wood Sculptures maintenance and inspection completed; second letter of mowing sent to a small amount of people; proposing a new fee schedule for lot mowing; waste oil heater boiler tank is failing will need a new tank cost of \$4,000 to \$6,000; Friday afternoon City collects waste oil.

Clerk/Treasurer:

Second Quarter and Month of June Financial reports distributed, reviewed Budget with actuals and everything is comparative to last year at this time; Swimming Pool revenues are 53% of Budget and Expenses 27% of Budget; Marina RV Park Revenues are 56% of Budget and Expenses 59% of Budget; friends commented to me that this year's Bridgeport Daze was one of the best they had seen; past month the office has handled many issues effectively and efficiently; I'm proud of how cohesively we work together.

Mayor:

Recycle needs more volunteers, getting precariously close to not having enough volunteers which will shut the Center down; Bridgeport Daze organizers need to get going for next year's event; would like to have more events held in our community and excepting ideas.

COUNCIL COMMENTS

None

VOUCHER APPROVAL

• Vouchers presented for approval

Motion: Approve Payroll Vouchers 7279 – 7304 totaling \$20,839.68, and EFT disbursements, totaling \$6,379.39 dated 7/1/2016; Payroll Vouchers 7310 – 7335 totaling \$14,323.84, and EFT Disbursements, totaling \$6,242.22; Month of June 2016 ACH's for \$5,044.68; and July Claim Vouchers 7305 – 7306 dated 7/7/2016, 7308 – 7309 dated 7/12/2016, voided voucher #7307, and 7336-7382, dated 7/20/2016 totaling \$60,437.47

Motion/Hentges; Second/Schmidt; Discussion/None; Approved/4:0


ADJOURNMENT

Meeting adjourned by Mayor Conklin, at 8:10 p.m.

APPROVED:


Janet Conklin, Mayor

ATTESTED:


Judy Brown, Clerk/Treasurer